



Service Request

cc & date:

☒ Sandi February 5, 2018

Initial Contact Date: January 25, 2018

Form completed by: Sandra Curran

Contact Name: Dr. Gina Symsek **Title:** Director of Pupil Services

District: Brecksville-Broadview Hts. City School

Phone Number: 440-740-4017

Type of Service Requested: One to one services for NP implementation of his BIP.

Notes: PEP Assist will be providing implementation services for NP with therapeutic services in the area challenging behaviors.

Staff Assigned: James Harper

Date Staff Notified: 1/24/2018

Projected amount of time required to complete service: \$200.00 a day for 83 days.

Projected Date of Initial Service: January 26, 2018 Service Completed: end of this school year.

Billing submitted to Sandi: February 5, 2018

Rate Quoted
to: Dr. Gina Symsek

by: Sandra Curran

Date of Verbal Agreement: January 25, 2016 Amount \$ 16, 600.00

Rate Quoted: **C/T full day** C/T Half day Workshop

Contract ☐ PO ☐ # _____ from _____ (who)

Billing completed date: _____