

2017-2018 High School Handbook Changes

Page 2 – Update table of contents to reflect page changes within handbook

Page 4-7 – Update all dates specific to the 2017-2018 School Year

Page 9 – Remove Sections “Ohio Graduation Tests and Test Dates” which are no longer applicable.

From:

OHIO GRADUATION TESTS (FOR THE CLASS OF 2017)

The Ohio Graduation Tests are administered annually each October and March in Mathematics, Reading, Writing, Citizenship, and Science. These tests are developed and scored by the Ohio Department of Education (ODE). The ODE determines the scores necessary to pass. Students are required to pass each of the five tests to qualify for a high school diploma. Each student has at least five opportunities to take and to pass these tests during their high school career. Once a test is passed, a student does not need to retake that particular test. Students failing any portion of these tests will be provided additional assistance. This assistance may include assignment to specific review classes, independent study assignments or individual tutoring. Specific activities will be determined by the student, parent, counselor and administration. Transfer students are subject to all testing requirements and will be scheduled to take the tests at the first available time.

OHIO GRADUATION TEST DATES

Fall: October 24 – 28, 2016 (12th grade only)

Spring: March 13 - 17, 2017 (12th grade only)

Page 9 – Update all dates specific to Reporting Grades for 2017-2018

Page 9 - Change ACT & SAT test dates and registration dates

Page 10 - Change Advanced Placement Test dates

Page 10 – Update “Attendance” Section to reflect current law.

FROM: ATTENDANCE

STUDENT ATTENDANCE POLICY: (ADOPTED BOE: JUNE 24, 1991)

Philosophy: Regular daily class attendance and punctuality are necessary in order for the learning process to be effective. Frequent absences disrupt the instructional process, which requires a continuity of classroom learning experiences, pupil interaction, and study in order to reach the goal of maximum educational benefits for each student. Studies show that students who miss school frequently experience great difficulty in achieving the maximum benefits of instruction. We are aware that there are occasions when a student cannot be present and thus may miss an essential learning experience. However, our concern is with each student's total participation, which is reflected in the attendance procedures which follow:

Rationale:

A. The laws of Ohio require daily attendance of all students until age 18 (or 16 if approved to withdraw and work full-time). *Rev. Code 3321.04* Every parent, guardian, or other person having charge of any child of compulsory school age who is not employed on an age and schooling certificate must send such child to a school which conforms to the minimum standards prescribed by the State Board of Education for the full time the school attended is in session, which shall, in no case, be less than thirty-two weeks, per school year. Such attendance must begin within the first week of the date at which the child begins to reside in the district, or within one week after his withdrawal from employment.

B. Daily attendance and punctuality are essential to success in school and are necessary habits for later success in life. Daily attendance affords a student the opportunity to reap maximum benefits from the educational environment provided by the Brecksville-Broadview Heights City Schools. Excessive absences and tardies cannot be accepted.

C. Excessive absence from school shall be a factor when assessing a student's quarterly, semester, or yearly performance for grading purposes.

D. Each student upon enrollment within the Brecksville-Broadview Heights City School District assumes the obligation and responsibility to attend all assigned classes except when excused by a valid reason.

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TO: ATTENDANCE

Philosophy: Regular daily class attendance and punctuality are necessary in order for the learning process to be effective. Frequent absences disrupt the instructional process, which requires a continuity of classroom learning experiences, pupil interaction, and study in order to reach the goal of maximum educational benefits for each student. Studies show that students who miss school frequently experience great difficulty in achieving the maximum benefits of instruction. We are aware that there are occasions when a student cannot be present and thus may miss an essential learning experience. The Board adopted attendance policy which adheres to current state law is posted on the District's website.

Page 10 – Remove Fractional Split Section since attendance will be maintained each period.

FRACTIONAL SPLIT

- Enter after 11:45 a.m. - full day absence
- Leave prior to 10:45 a.m. - full day absence
- AM absence if later than 9:05 a.m., but earlier than 11:20 a.m.
- PM absence if leaving after 11:20 a.m., but before 1:35 p.m.
- Early dismissal if being excused after 1:35 p.m.
- If two class periods (40 minutes each) are missed, one-half day's absence is charged.

Page 11 – Amend Attendance Policy Guidelines Section

From:

- A. Excessive absence from school shall be a factor when assessing a student's quarterly, semester, or yearly performance for grading purposes.
- B. Attendance in class: No credit for a course will be given when a student exceeds the allotted number of days absent for that period of time. However, the student will have the right of appeal to an Attendance Committee that will take the individual case under consideration. The Attendance Committee will be comprised of an assistant principal, guidance counselor, and faculty representatives.
- C. Maximum Days a student is allowed to be absent from class:
1. Days per course:
 - a) For a semester course: 10 Days
 - b) For a year course: 20 Days
 2. New student determination: For a new student entering after the start of the school year, to determine the number of days allowed per course, the five days per nine weeks guideline will be used.

To:

- A. Students are considered ***habitually truant*** when the student is absent for at least:
- 30 consecutive hours without a legitimate excuse (formerly 5 days);
 - 42 hours in one month without a legitimate excuse (formerly 7 days);
 - 72 hours in one school year without a legitimate excuse (formerly 12 days);
 - 38 hours in one month regardless of excuse; or
 - 65 hours in one school year regardless of excuse.
- Notice will be sent to a parent or legal guardian within seven school days of the absence that triggers the habitual truancy designation. Habitually truant students shall be required to participate in an absence intervention program.
- B. Attendance will be recorded each period of the school day by a designated staff member. No credit for a course will be given when a student exceeds the allotted number of hours absent for that period of time. However, the student may be required to participate an absence intervention program. The absence intervention team will be comprised of an assistant principal, guidance counselor, faculty representatives, and a parent or guardian.
- C. Maximum hours a student is allowed to be absent from class:
1. Hours per course:
 - a) For a semester course: 7 hours
 - b) For a year course: 14 hours